THE STATE OF TEXAS \* COMMISSIONERS COURT

COUNTY OF KENEDY \* OF KENEDY COUNTY, TEXAS

On the 17th day of October, 2022, at 2:00 o'clock p.m., a special meeting of the Commissioners Court of Kenedy County, Texas, was held in the Kenedy County Courthouse.

**Commissioners Present:**

Judge Charles Burns

Commissioner Joe Recio, Precinct 1

Commissioner Sarita Armstrong-Hixon, Precinct 3

Commissioner Gumecinda “Cindy” Gonzales, Precinct 4

**Also Present**:

Leo Villarreal, Administrative Assistant

Cynthia Salinas, County Treasurer

Veronica Vela, District/County Clerk

Irma Longoria, Tax Assessor/Collector

Allison Strauss, County Attorney

JP Jana Norrell

JP Cecelia Schulz

JP Patti Fain

Sheriff Ramon Salinas

Glenda Gonzalez

Gilbert Gonzalez

Sandra Maltby

Caleb Maltby

Monica Gutierrez

Ernesto Lerma

Tom Denney, Chief Appraiser

Capt. Eddie Cruz

Andy Garza, Kenedy County GCD

**Absent**:

Commissioner Israel Vela, Jr., Precinct 2

JP Jerry Miller

1. **Call Meeting to Order**

Judge Charles E. Burns called the meeting to order at 2:00 p.m.

1. **Pledge of Allegiance**.

Judge Charles E. Burns led the Commissioners Court and those present in the Pledge of Allegiance.

1. **Receive Public Comments**.

JP Patricia Fain informed the Commissioners Court regarding the Rabies Clinic which was held this past weekend and favorably commented on the landscaping at the Courthouse. She stated she had visited with Mr. Rosales and he had informed her regarding which plants deer would and would not eat and that he was going to place the plants in the original pots in case changes needed to be made. Several comments were made regarding planting various plants in different places.

Commissioner Sarita Armstrong-Hixon commented on Mexican heather and wild olive trees and Commissioner Gumecinda “Cindy” Gonzales commented on bougavillias for color and would not freeze.

1. **Introduce Alfredo Garza, the New Maintenance Supervisor**.

Judge Charles E. Burns stated that Alfredo Garza, the new Maintenance Supervisor, was not present, however, that he had accepted employment and will begin on October 31, 2022. Judge Burns informed the Commissioners Court that he, Leo Villarreal and Commissioner Joe Recio had met with Mr. Garza on Monday for two hours and had reviewed the management duties and priorities with him. Mr. Garza was familiar with a lot of the management duties and responsibilities and was looking forward to start working with Kenedy County.

This being a report only, no vote was needed and none was taken.

1. **Discuss & Act on the Change Order Proposal #22-154 to Install the Data, Voice, and Wireless System for the Justice of the Peace Building/Hurricane Shelter**.

Sandra Maltby informed the Commissioners Court that Chris Russel was running late; however, she proceeded to present the Change Order Proposal #22-214 for the new JP Building, add data, voice, wireless access point and camera category 6 cabling, rack network switching, wireless access points, cellular signal booster and surveillance cameras for the cost of $106,188.83.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that the camera proposal change orders be accepted as presented at the cost of $106,188.83 and for Leo Villarreal to research the funding for this Change Order.

1. **Discuss & Act on the Change Order Proposal #22-156 to Install the New Phone System for the Justice of the Peace Building/Hurricane Shelter**.

Sandra Maltby informed the Commissioners Court of Change Order Proposal #22-156 regarding the installation of the new phone system in the Justice of the Peace Building/Hurricane Shelter.

Commissioner Gumecinda “Cindy” Gonzales moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that the Change Order Proposal #22-156 regarding installation of a new phone system in the Justice of the Peace Building/Hurricane Shelter be accepted as presented.

1. **Discuss & Act on Changing the Semi-Monthly Payroll to Bi-Weekly Payroll Effective January 2023**.

Cynthia Salinas, County Treasurer, informed the Commissioners Court that the new software to change payroll from semi-monthly to bi-weekly will be installed by January 1, 2023 and distributed calendars showing the 2023 bi-weekly payday schedule.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Joe Recio seconded the motion; the motion was unanimously passed that payroll be changed from semi-monthly to the bi-weekly commencing January 1, 2023.

1. **Discuss & Act on Payment of Bills**.

Judge Charles E. Burns informed the Commissioners Court of the need to pay bills.

Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzales seconded the motion; the motion was unanimously passed that the bills be paid as presented.

1. **EXECUTIVE SESSION: TEXAS GOVERNMENT CODE, § 551.074- Personnel**

There being no need for an Executive Session, it was not held.

10. **Open Session: Discuss & Act on Items Addressed in Executive Session.**

No action was taken.

11. **Adjournment.**

There being no further business to come before the Commissioners’ Court, Commissioner Sarita Armstrong-Hixon moved and Commissioner Gumecinda “Cindy” Gonzalez seconded the motion; the motion was unanimously passed that the Kenedy County Commissioners Court be adjourned at 2:50 o'clock p.m.

/s/ Charles E. Burns

Charles E. Burns, County Judge

/s/ Veronica Vela

Veronica Vela, Clerk of the

Commissioners Court